



Accounting Concepts  
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## Seminars / Sage in the City

### SAGE 50 - One Day Course(SITC-P006)

#### Dealing with Sage 50 for foreign currency Book keeping transactions.

This one day course helps organisations understand how to Set up & use Sage 50 for foreign currency Book keeping transactions.

Session No.	Times	Session Outline	Extra Details
1	10.00-10.30	Introduction to Understanding the Implications of foreign currency  1) Timing of transactions during the year Auto w/off gain or loss  2) Customer/supplier Year end balances to be-cut off account to be created  3) Bank accounts at year end Revaluation	See later - Example 1 SI=£  See later - Example 2 Customer Balances  See later - Example 3
2	10.30-11.30	How to Set up Sage 50 for foreign currency  1) Activation of 2) Currencies & Web sites	Routine involved Routine involved
3	11.30-12.00	How to set up sage 50  bank accounts for foreign currency	Routine involved
4	12.00-13.00	Once sage 50 bank accounts set up how to  Enter-the opening balances	Routine involved
	Coffee/Tea	Breaks to be limited to 5 minute intervals during the morning session	
		Lunch Break	

5	14.00-15.00	Entering sales invoices /purchase invoices & Dealing with bank receipts/ payments  & Year-end cut-off	Example 1  Example 2
6	15.00-16.00	Revaluation of foreign bank account At Year-end	Example 3
7	16.00-16.30	How to correct data on sage 50 For foreign transactions	Routines
8	16.30-17.00	How to print out reports on sage 50 Customers/Suppliers	Aged-Reports
	17.00-18.00	Question/Answer Time	

